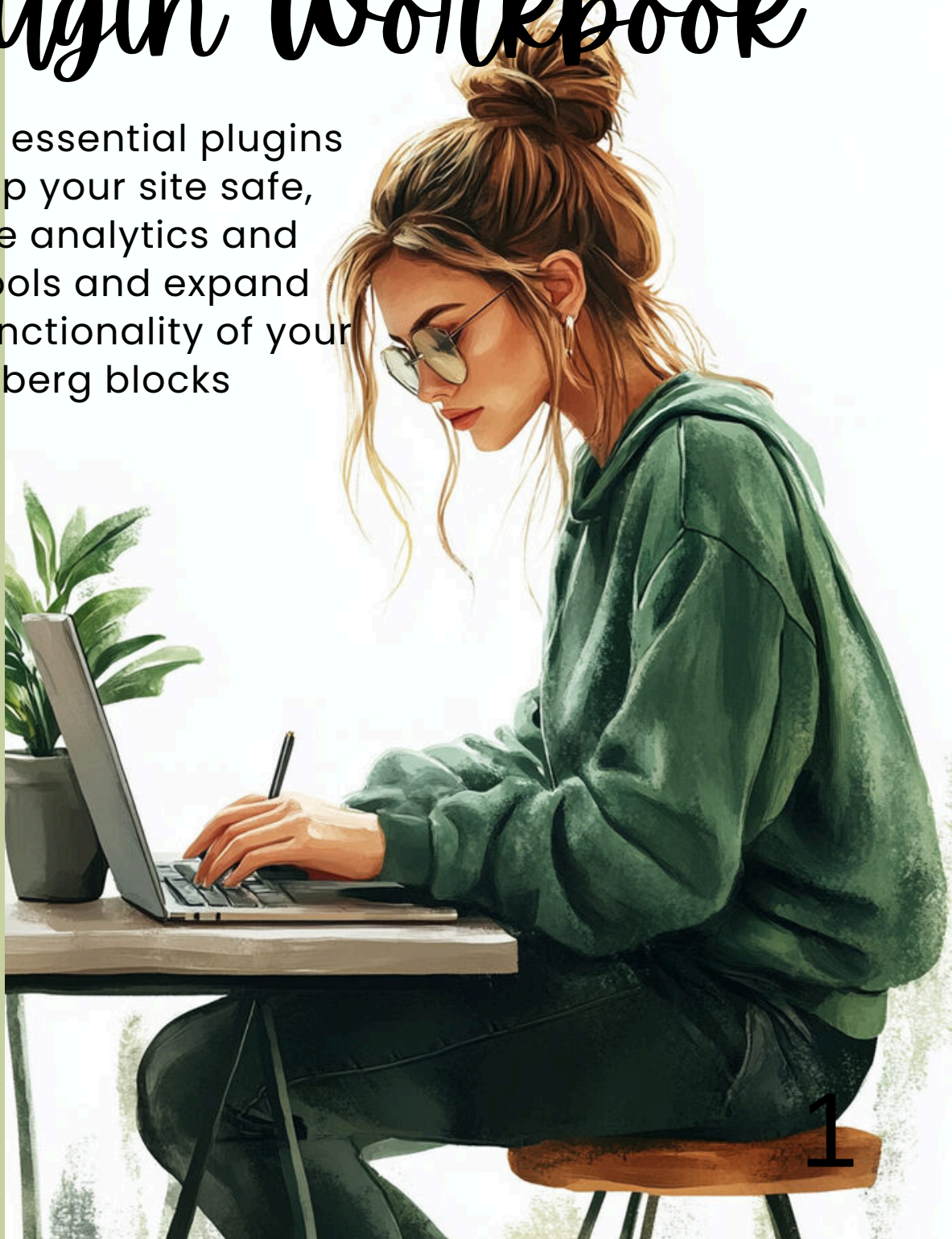


# WP Basics Guide *Plugin Workbook*

Install essential plugins to keep your site safe, enable analytics and SEO tools and expand the functionality of your Gutenberg blocks





# Hello!



I'm Diane Houghton from WP Basics Guide, and I teach beginner bloggers and small business people how to get their website up and running as quickly as possible.

This workbook is designed to go along with my WordPress 101 course in my monthly membership.

You will learn how to install and setup 7 basic plugins that every WordPress site should have.



## LINKS:

- [WP Basics Guide blog](#)
- [Join the Monthly Membership](#)
- [Join the Facebook Group](#)
- [YouTube channel](#)

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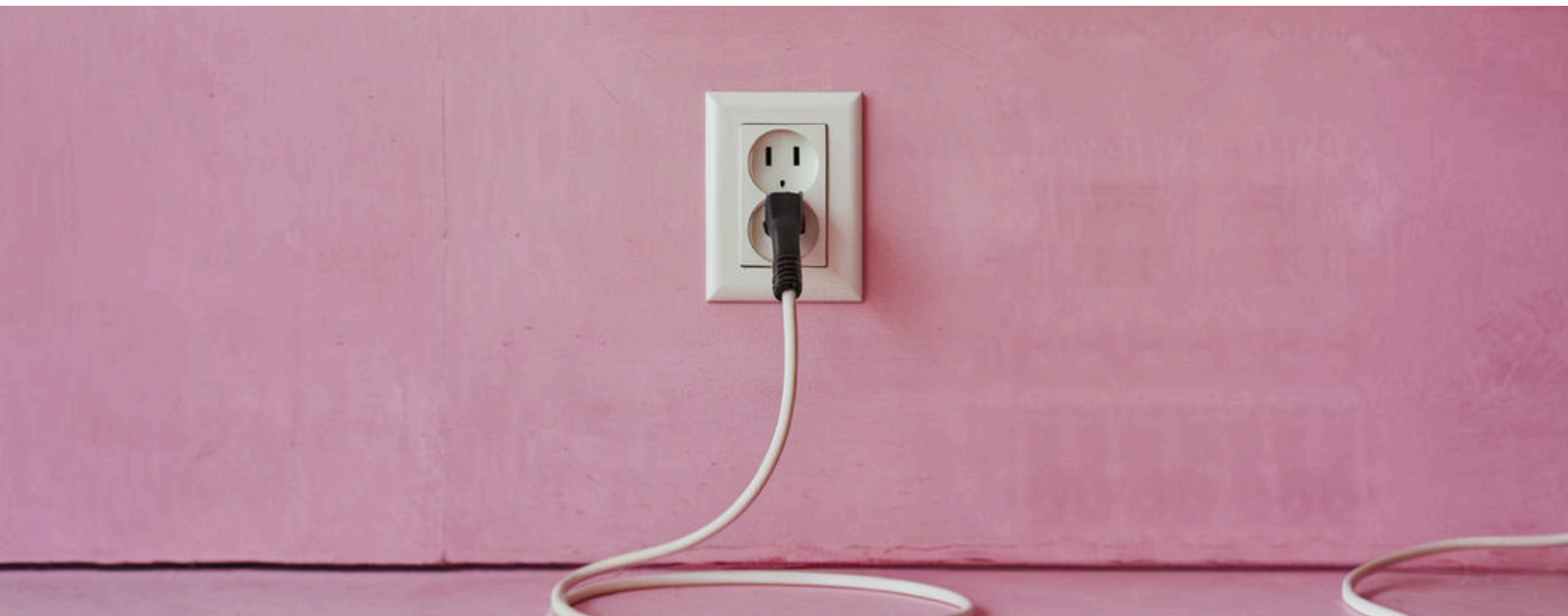
## 08 **RankMath**

Help your site get found in search



**You DID IT!**

Next Steps



## **How to install plugins:**

- In the admin dashboard of your WordPress site, go to plugins > add new.
- Search for the name of the plugin.
- Click on install.
- Click on activate.
- Go to the plugins settings.



# Updraft Plus

Backup your site to save all of your hard work!

## Basic Setup

- Go to Settings
- Schedule your file and database backups
- Choose remote storage platform
- Go to Backup/Restore and backup now

## Notes



# WP Accessibility

Make your site accessible to the visually impaired

## Basic Setup

- Go to Settings
- Click on “Enable Accessibility toolbar
- Under Accessibility Fixes, click on Add post title to “more” links

## Notes



# CookieYes

**Make your site compliant with GDPR rules**

## Basic Setup

- Go to Dashboard
- Go to Cookie Banner and select GDPR
- Go to Layout and choose where the banner will display
- Go to Policy Generators and generate a cookie policy and a privacy policy

## Notes



# WordFence

## Protect your site from hackers

### Basic Setup

- After installing the plugin, go to your admin dashboard and look for WordFence
- Click on WordFence Dashboard
- Click on Manage Scan

### Notes



# Anti-Spam Bee

**Cut down on spam comments**

## Basic Setup

- Go to Settings in your admin dashboard
- Click on Antispam Bee
- Adjust the options to customize your spam detection preferences

## Notes



# Google Site Kit

## Connect your site to Google Analytics

### Basic Setup

- Go to Site Kit dashboard in your admin dashboard
- Connect Google Analytics as part of your setup
- Sign in with Google
- Follow the setup instructions

### Notes



# Kadence Blocks

**Add extra functions to Gutenberg blocks**

## Basic Setup

- Once Kadence Blocks plugin is installed and activated, it's ready to use
- Go to any post or page
- Browse through the available blocks
- Kadence blocks will be in their own section. The icons for these blocks are blue

## Notes



# RankMath

**Help your site get found in search**

## Basic Setup

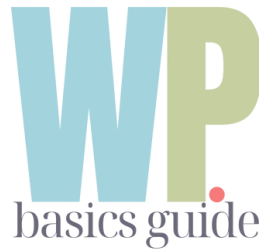
- Go to RankMath in your Admin Dashboard
- Click on Setup Wizard
- Use Advanced mode
- Follow the Setup Wizard steps

## Notes



A close-up, slightly blurred photograph of a person's hands holding a silver pen over a laptop keyboard. The person is wearing a green, textured sweater. The background is a white laptop keyboard. Overlaid on the image is a large, bold, black text message.

**ONLY ADD  
PLUGINS THAT  
YOU NEED!  
TOO MANY  
PLUGINS CAN  
SLOW YOUR  
SITE DOWN!**



# WP Basics Guide Plugin Workbook



*You Did It!*

You installed 8 plugins that will help your site perform better and stay safe!

Next Steps:

- Join my [Facebook Group](#)
- Check out my [YouTube channel](#)
- Update your plugins regularly.

✦ Ready to level up even more? Check out my [Monthly Membership!](#)

Diane

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